



Outer East Community Committee

Crossgates & Whinmoor, Garforth & Swillington,
Kippax & Methley, Temple Newsam

**Meeting to be held in Colton Institute, Colton Village Hall,
Meynell Road, Leeds, LS15 9AQ**

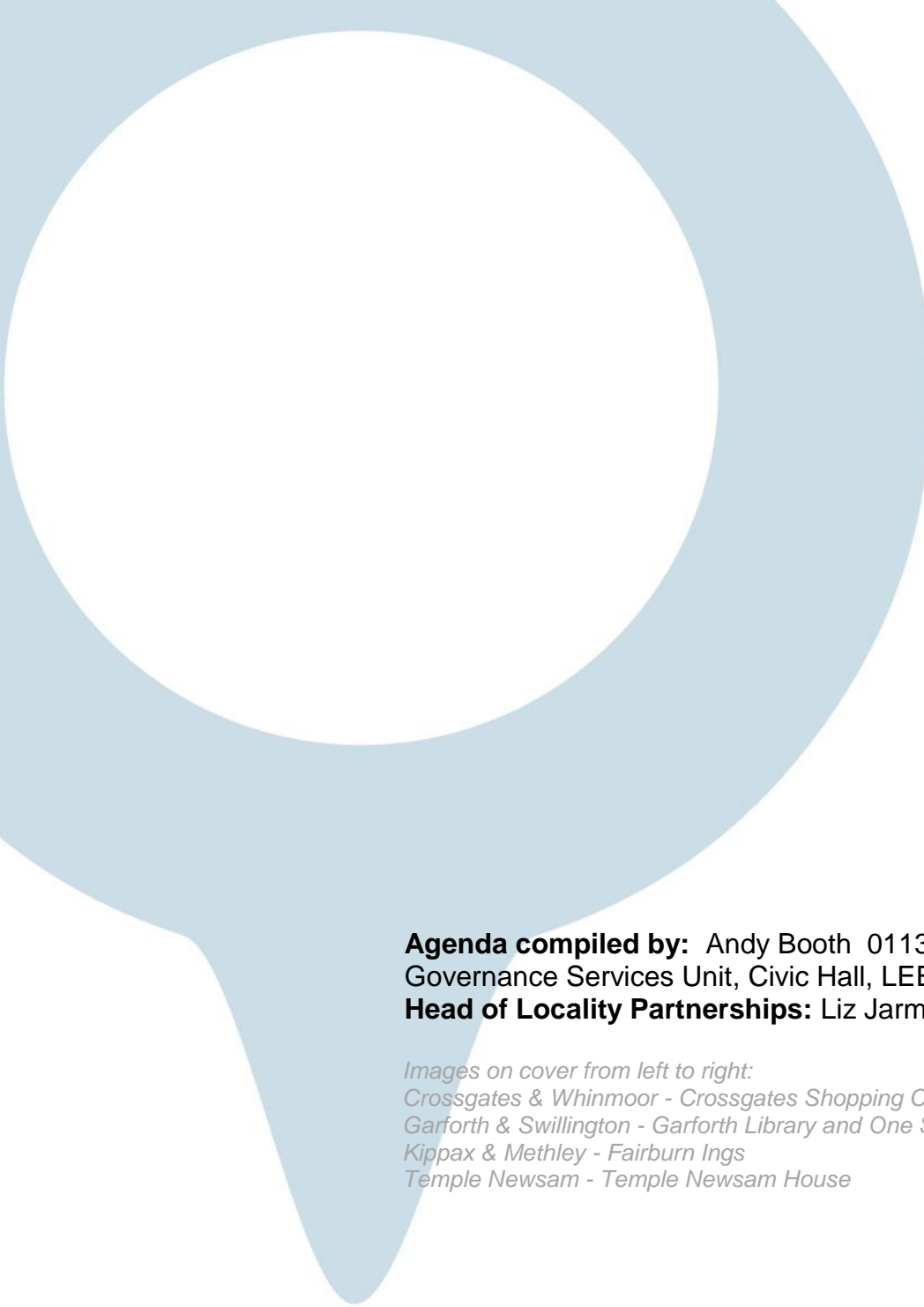
Tuesday, 8th March, 2022 at 4.00 pm

Please do not attend the meeting in person if you have symptoms of Covid-19 and please follow current public health advice to avoid passing the virus onto other people

Councillors:

- | | |
|-------------|-----------------------------|
| J Gibson | - Cross Gates and Whinmoor; |
| P Grahame | - Cross Gates and Whinmoor; |
| J Lennox | - Cross Gates and Whinmoor; |
| M Dobson | - Garforth and Swillington; |
| S Field | - Garforth and Swillington; |
| S McCormack | - Garforth and Swillington; |
| M Harland | - Kippax and Methley; |
| J Lewis | - Kippax and Methley; |
| M Midgley | - Kippax and Methley; |
| D Coupar | - Temple Newsam; |
| H Hayden | - Temple Newsam; |
| N Sharpe | - Temple Newsam; |





Agenda compiled by: Andy Booth 0113 37 88665
Governance Services Unit, Civic Hall, LEEDS LS1 1UR
Head of Locality Partnerships: Liz Jarmin: 0113 37 89035

*Images on cover from left to right:
Crossgates & Whinmoor - Crossgates Shopping Centre; Crossgates roundabout
Garforth & Swillington - Garforth Library and One Stop Centre, Thorpe Park
Kippax & Methley - Fairburn Ings
Temple Newsam - Temple Newsam House*

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting).</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(the special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>MINUTES - 7 DECEMBER 2021</p> <p>To confirm as a correct record, the minutes of the meeting held on 7 December 2021</p>	7 - 12
7			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
8			<p>OUTER EAST COMMUNITY COMMITTEE FINANCE REPORT</p> <p>To receive and consider the attached report of the Head of Locality Partnerships</p>	13 - 30

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			<p>OUTER EAST COMMUNITY COMMITTEE UPDATE REPORT</p> <p>To receive and consider the attached report of the Head of Locality Partnerships</p>	31 - 60
10			<p>DATES, TIMES AND VENUES OF COMMUNITY COMMITTEE MEETINGS 2022/2023</p> <p>To receive and consider the attached report of the City Solicitor</p> <p><u>Third Party Recording</u></p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <ul style="list-style-type: none"> a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete. 	61 - 64

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OUTER EAST COMMUNITY COMMITTEE

TUESDAY, 7TH DECEMBER, 2021

PRESENT: Councillor P Grahame in the Chair

Councillors D Coupar, M Dobson, S Field,
J Gibson, M Harland, H Hayden, J Lennox,
J Lewis, S McCormack, M Midgley and
N Sharpe

26 Appeals against refusal of inspection of documents

There were no appeals.

27 Exempt Information - Possible Exclusion of the Press and Public

There was no exempt information.

28 Late Items

There were no late items.

29 Declaration of Interests

There were no declarations.

30 Apologies for Absence

31 Minutes - 28 September 2021

RESOLVED – That the minutes of the meeting held on 28 September 2021 be confirmed as a correct record subject to the following amendment:

Councillor Hayden to be record as apologies and not in attendance.

32 Open Forum

In accordance with the Community Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions within terms of reference of the Community Committee.

On this occasion no members of the public wished to speak.

33 Climate Emergency Update 2021

The report of the Chief Officer for Sustainable Energy and Air Quality informed Members of a presentation that provided an update on the climate energy strategy and progress.

Andy Hickford, Project Manager, Sustainable Energy and Air Quality gave the Committee a presentation.

Key issues highlighted included the following:

- Schemes that were being undertaken in the Outer East Area. These included the use of ground source heat pumps, solar panels and switching to LED lighting.
- Improving the efficiency of housing and the support available to help achieve this.
- Air quality – Leeds was compliant with national and European standards and was predicted to remain so.
- How Elected Members could support and promote the work being done on climate change.
- The ambition to be carbon neutral by 2030 and reducing the carbon footprint.

In response to Members comments and questions, the following was discussed:

- The electric bicycle scheme – use had dropped during the winter period but the scheme had received good feedback to date.
- Hotspot areas in the City Centre and work undertaken which included a focus on reducing traffic movement and promoting the use of public transport, cycling and walking.
- Construction and planning – how to reduce embedded carbon in development schemes and the need to work with developers to mitigate this.

RESOLVED – That the report and presentation be noted.

34 Highways Winter Service Update

The report of the Executive Manager provided the Community Committee with an update on the Highways Service following a recent winter service review.

Jeremy Lunn, Group Operations Manager gave the Committee a presentation which highlighted the following:

- Gritting of roads – and the criteria used to decide when and where to do gritting.
- Refilling of salt bins.
- Snow ploughing and clearing.

- Development of the Gritting Tracker – this would display live gritting information via the Council’s website and enable people to plan journeys.

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In response to comments and questions from the Committee, the following was discussed:

- It was hoped that the tracking service would reduce the number of complaints and ease pressure on the contact centre.
- Naming the gritting vehicles for the tracking website – it was proposed to run a competition with local schools to do this.
- Routes for gritting were reviewed every year to take account of any new developments.

RESOLVED – That the report and presentation be noted.

35 Outer East Community Committee Finance Report

The report of the Head of Locality Partnerships provided the Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget as well as the Community Infrastructure Levy Budget for 2021/22. It also provided an update on organisations funded by the Community Committee and how their project delivery will be affected by the Coronavirus pandemic.

Bali Birdi, Senior Localities Officer presented the report.

The following was highlighted:

- There was £82,473.88 remaining in the Wellbeing Revenue budget. Members were given a ward by ward breakdown of available funds.
- The following projects for consideration:
 - Leeds Money Buddies – Temple Newsam. £2,813.00 was proposed. Members were supportive of this application.
 - Leeds Money Buddies – Cross Gates and Whinmoor - £2,970.00 was proposed. It was queried that as the Community Hub may only be available for 6 months that a revised application should be submitted. It was reported that should the project not run for the full duration then some funding would be returned. Members agreed to support the application.
 - Memorial Bench – Cross Gates & Whinmoor - £1,315.00. Members were supportive of this application.
 - Children’s Football Club Health and Safety – Allerton Bywater FC - £699.00. Members were supportive of this application.
- Remaining funds in the Youth Activities Fund; Small Grants budget; Skips budget; Tasking budget; Capital budget and Community Infrastructure Levy Budget.

RESOLVED –

- (1) That the following proposals be approved:
 - Leeds Money Buddies – Temple Newsam - £2,813.00
 - Leeds Money Buddies – Cross Gates & Whinmoor - £2,970
 - Memorial Bench – Cross Gates & Whinmoor - £1,315.00
 - Children’s Fooball Club Health & Safety – Allerton Bywater FC - £699.00
- (2) That details of the Wellbeing Budget position be noted.
- (3) That details of projects approved by Delegated Decision be noted.
- (4) That details of the Youth Activities Fund be noted.
- (5) That details of the Skips budget be noted.
- (6) That details of the Small Grants budget be noted.
- (7) That details of the Tasking budget be noted.
- (8) That details of the Capital Budget be noted.
- (9) That details of the Community Infrastructure Levy budget be noted.

36 Outer East Community Committee Update Report

The report of the Head of Locality Partnerships brought Members’ attention to an update of the work which the Communities Team was engaged in, based on priorities identified by the Community Committee. It also provided opportunity for further questioning or to request a more detailed report on a particular issue.

Bali Birdi, Senior Localities Officer presented the report.

The following was highlighted:

- Children & Families – The Youth Summit had been put back to the next Municipal year due to staffing problems and concern regarding the rising cases of Covid 19. The Voice and Influence team were actively recruiting and it was hoped to do a consultative event at some stage. Clusters and the Youth Service would also be working with young people. The school uniform exchange scheme was about to commence.
- Leeds Anti-Social Behaviour Team – Georgia Lee gave the Committee an update. Bonfire night had been less problematic than in previous years and an update was given on each of the four Outer East Wards. Members expressed concern that information provided in the report was not consistent and requested that this be addressed for any future reports.
- Employment & Skills – There had been a well attended event for employment in the Health and Social Care sector. Local health providers and employers had been in attendance as well as training providers and the event attracted people from all parts of the city.
- Health and Wellbeing and Adult Social Care – reference was made to the work carried out by the Neighbourhood Networks during the pandemic.

- Housing – Ben Scholes, Housing Manager updated the Committee on housing issues across the Outer East Area. Estate walkabouts had been completed and would resume after Christmas. There was a new process for the annual tenancy contact and there would be priority for the most vulnerable. Further issues highlighted included lettings and void properties and income collection. It was reported that income collection was at a similar level to this time last year.
- Youth Service – Deeta Tren-Humphries and Denise Kempton updated the Committee on Youth Service activity in the Outer East area. Issues highlighted included recent consultation with young people; summer and October half term activities; the return to indoor provision; work on the lead up to Halloween and bonfire night and planning for Xmas. Jean Barnbrook also gave an update from the Tribe Youth Group.

RESOLVED – That the report be noted.

37 Date and Time of Next Meeting

Tuesday, 8 March 2022 at 4.00 p.m.

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Report of: Head of Locality Partnerships

Report to: Outer East Community Committee

**Cross Gates & Whinmoor, Garforth & Swillington,
Kippax & Methley, Temple Newsam**

Report author: Senior Localities Officer - Bali Birdi

Telephone: 07712 214727

Date: Tuesday 8 March 22

For Decision

Outer East Community Committee

Finance Report

Purpose of report

1. The report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2020/21. It also provides the committee with an update on organisations funded by the Community Committee and how their project delivery will be affected by the Coronavirus pandemic.

Main issues

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.

5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.
6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.
7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. In the Outer East Community Committee the CIL money for Allerton Bywater Parish Council, Great and Little Preston Council, Kippax Parish Council, Ledsham Parish Council, Ledston Parish Council, Micklefield Parish Council and Swillington Parish Council will be administered by each individual Parish Council, whereas monies for Cross Gates & Whinmoor, Garforth, Methley and Temple Newsam will be administered by the Outer East Community Committee.
9. It was agreed at Outer East Community Committee on the 2 October 18 that CIL monies for Cross Gates & Whinmoor, Garforth, Methley and Temple Newsam would be spent in the ward it was generated in
10. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, and sexual orientation: the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
11. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.
12. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.
13. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of wellbeing and youth activity budgets and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Community Committee. Alongside the Committee, designated officers have delegated authority from the Director of Communities and Environment to take such decisions.

14. The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when the following 'minimum conditions' have been satisfied.

a) Consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken.

b) A delegated decision must have support from a majority of the Community Committee elected members represented on the committee (or in the case of funds delegated by a Community Committee to individual wards, a majority of the ward councillors), and:

c) Details of any decisions taken under such delegated authority will be reported to the next available Community Committee meeting for members' information.

15. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

Wellbeing Budget Position 2020/21

16. The total revenue budget approved by Executive Board for 2021/22 was £93,440 for the Outer East Community Committee. Table 1 shows a carry forward figure of £75,527.39 which includes underspends from projects completed in 2020/21. Allocated wellbeing projects in 2020/21 is £6063.00 and not yet completed. The total revenue funding available to the Community Committee for 2021/22 is therefore £162,904.39. A full breakdown of the projects approved or ring-fenced is available on request.

17. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.

18. The Community Committee is asked to note that so far, a total of £77,077.52 has been allocated to projects, as listed in Table 1.

19. The Community Committee is also asked to note that there is a remaining balance of **£72,726.88** in the Wellbeing Revenue Fund.

20. A full breakdown of the projects is listed in Table 1 and is available on request.

TABLE 1: Wellbeing revenue 2021/22

	£				
INCOME:21/22	£93,440.00				
Balance brought forward from previous year	£75,527.40				
Less projects brought forward from previous year 20/21	£6,063.00				
TOTAL AVAILABLE: 21/22	£162,904.40				
Area wide ring-fenced projects	£				
Small Grants	£4000				
Community Committee Public Engagement	£1500				
Tasking Team Initiatives	£5000				
Skips for Community Clean Ups	£2000				
Youth Summit	£600				
Total area wide ring-fenced projects	£13,100				
Remaining balance split equally across the wards	£149,804.40	£37,451.10	£37,451.10	£37,451.10	£37,451.10
		Ward Split			
Ward Projects	£	Cross Gates & Whinmoor	Garforth & Swillington	Kippax & Methley	Temple Newsam
CCTV monitoring costs (£1k per camera) -TBC	£12,000.00	£3,000.00	£4,000.00	£2,000.00	£3,000.00
Christmas Lights Switch on Events, Motifs & Trees	£33,510.00	£13,800.00	£12,000.00	£7,210.00	£500.00
Garforth Main Street Bench	£1,060.00		£1,060.00		
Midsummer Night's Showcase	£500.00				£500.00
Kippax Defibrillators	£1,796.80			£1,796.80	
Halliday Court	£10,691.00		£10,691.00		
Grit Bins	£2,192.72	£322.48	£322.48	£1064.04	£483.72
Swarcliffe Bumpy	£5,580.00	£5,580.00			
Memorial Bench	£1,315.00	£1,315.00			
Childrens Football Club	£699.00			£699.00	
Money Buddies	£2,970.00	£2,970.00			
Money Buddies	£2,813.00				£2,813.00
Lecturn Signs	£1,950.00	£975.00			£975.00
Totals	£77,077.52	£27,962.48	£28,073.48	£12,769.84	£8,271.72
Total spend: Area wide + ward projects	£90,177.52				
Balance remaining (Total/Per ward)	£72,726.88	£9,488.62	£9,377.62	£24,681.26	£29,179.38

Projects for consideration and approval

Wellbeing Budget

The following projects are presented for Members' consideration:

21. **Project Title:** Kippax Kicks

Organisation: Leeds Youth Service

Total Project Cost: £6,248.00

Amount Proposed £2,904.00 (YAF 21/22)

Wards covered: Kippax & Methley

Project Summary: After the successful trial from September 2018 – December 2018, Leeds Youth Service and The Leeds Utd Foundation have worked in partnership to deliver a weekly football session for young people at Kippax Leisure Centre.

The Monday session is split into two ages groups: age 10-12 / 13-18yrs. Every Monday 4.45-6.45pm (excluding bank holidays, May half term and Christmas school holidays).

Under staff ratios guidelines we can have up to 30 young people in the session.

The grant will be used to pay for the hire charges of the sports hall in Kippax Leisure Centre, Station Road, Kippax.

The aim of the project is to offer young people from across the Kippax & Methley ward the opportunity to be coached by a Leeds Utd Foundation qualified coach, to improve fitness & general well-being through exercise and to provide a safe environment for young people to do something fun and positive.

The Covid-19 pandemic closed the leisure centre and Kippax Kicks closed. The leisure centre was used as the LCC PPE hub for the area and couldn't be used.

Therefore, we would like to continue the session every week to provide young people with quality football coaching, a safe environment and access to youth workers to discuss issues that may be affecting them. By providing a positive choice, we also hope that reported anti-social behaviour in the immediate area would reduce.

Community Committee Plan Priorities/Objectives

Best City for Children & Young People

Provide a range of activities for young people across the Outer East

22. Project Title: School Holiday Programme

Organisation: Leeds Youth Service

Total Project Cost: £26,775.28

Amount Proposed £19,540.00 (YAF 22/23) split £9,770 each ward below.

Wards covered: Cross Gates & Whinmoor, Temple Newsam

Project Summary: The Youth Service will plan & deliver a programme to young people aged 11+ in the Cross Gates/Whinmoor & Temple Newsam Wards during the 2022/23 school holiday periods. The programme will offer a range of diversionary activities which address anti-social behaviour, promote physical & mental health, support young people's attainment and contribute to the emotional health & well-being of young people. The 2022/23 programme will enable young people aged 11+ some of whom are become even more isolated to engage and achieve positive engagement while developing social skills and having fun.

The programme will work with partners to reach out & engage young people in a programme of fun, educational & physical activities with the aim to engage young people in positive activities which promote a healthy lifestyle and reduce ASB in the local community. The programme will focus on young people from the local areas and aim to integrate whilst reducing social isolation

Youth Workers will ensure that the most vulnerable young people have access to an already proven successful referral system working with key partners, Cluster, Police, Schools Social Care and parent referrals.

The programme will support young people in accessing healthy / physical activities and promoting healthy eating, young people will be safe from harm as all the activities will be delivered at reputable providers and in compliance with Leeds City Council Health & Safety systems using Evolve and Risk Assessments.

The programme of activities will be linked to the Children and Young Peoples plan and have a Child Friendly approach and will engage with young people aged 11 to 17 regards the final programme offered in each holiday period.

The Youth Service will provide a range of half & full day activities / trips and evening sessions during the Summer 22, October 22, February 23 & Easter 23 school holiday periods.

The project would deliver a four-week programme in Summer 22 offering three days per week with one coach trip per week (alternate Weeks) and two smaller activities per week (three on alternate weeks).

October 22 school holiday week would deliver one coach trip and two smaller activities during the week.

February 23 school holiday week would deliver three smaller activities and one indoor activity during the week.

Easter 23 Holidays would deliver over two weeks, one coach trips and two smaller activities.

The programme would deliver full and half day activities and will be delivered across the two wards. The programme will offer a variety of educational, interesting, physical, cultural and affordable opportunities.

A consultation of young people was undertaken during Summer 2021 and all the activities offered during the delivery of the project will be within the activities / trips requested by young people.

The young people from the Swarcliffe Community Centre & Temple Newsam Youth Matters group concluded the programme had been good for young people during 2020/21 and that a further application should be submitted. Group members advised on coach trips to theme parks, Flamingo

Land, Lightwater Valley, Barnsley Metro Dome, and local trips to Bowling & laser zone at Kirkstall, go karting at Hunslet, ice skating at Millennium Square and Valentine fun fair at Elland Road.

The project will also offer three Activity Days in the wards during Summer 2022 providing young people with a range of outdoor inflatable activities that promote physical activity in a safe environment. These events will also be utilised as a platform to undertake additional consultation and ensure young people are aware of the programme available. Suggested locations – (Corpus Christi Playing Fields, Manston Park & Swarcliffe Community Centre).

Community Committee Plan Priorities/Objectives

Best City for Children & Young People

Provide a range of activities for young people across the Outer East.

23. Project Title: School Holiday Programme

Organisation: Leeds Youth Service

Total Project Cost: £22,529.00

Amount Proposed £17,191.00 (YAF 22/23) split £8,595.50 each ward below.

Wards covered: Garforth & Swillington, Kippax & Methley

Project Summary: The Youth Service will deliver a school holiday programme to young people aged 11-18 years. It will be delivered during Easter 2022, summer 2022, October half term 2022, Christmas 2022, February half term 2023.

The programme will be open to all young people aged 11 to 18 years of age who live in the wards of Garforth & Swillington and Kippax & Methley. We are hoping to engage with 500 young people over the school holidays 2022/23.

These trips will be delivered in addition to the existing evening provision that will be delivered during the school holidays.

Young people will book on to the trips via a booking email system or through the existing evening youth provision and pay a small amount for each trip. The prices will reflect the Breeze pass holder.

The trips will target the 5 outcomes on the Leeds Children and Young People's Plan.

For example the trips will keep young people safe from harm as they are with qualified Youth Workers at risk assessed organisations. The Go Ape high ropes course and Ninja Warrior courses will be physical and will improve health and fitness. The paintballing and Escape room trips will encourage team building and learn new skills.

Meeting other young people from across the wards and possibly different schools will encourage communication skills, improve confidence and give new experiences.

For the theme park trips we will be using a 56-seater coach and are proposing to take an equal number of young people from across the Garforth & Swillington Ward and the Kippax and Methley Ward.

These trips provide access to the theme park and extra activities based on Halloween (October half term only).

Young people from across the wards have difficulty in accessing theme parks due to the cost involved and transportation. A trip to theme parks is regularly requested by young people when the Youth Service undertake evaluations and obtain feedback during sessions.

All the trips will have feedback forms to complete so young people will have a voice and can influence the next school holiday activities or evening provisions with their ideas.

The trips/activity days applied for have been chosen by the YpMyG (young engagement group) which represent young people from both wards and meet on a fortnightly basis at Methley Village Centre.

Community Committee Plan Priorities/Objectives

Best City for Children & Young People

Provide a range of activities for young people across the Outer East.

24. Project Title: Mini Breeze – Outer East

Organisation: Leeds City Council

Total Project Cost: £20,158.00

Amount Proposed: £14,598.00 YAF 22/23 split £3,649.50 per ward below.

Wards covered: Cross Gates & Whinmoor, Kippax & Methley, Garforth & Swillington, Temple Newsam

Project Summary: The grant will be used to deliver a Mini Breeze event a Breeze event in up to 4 venues across the Outer East area during the summer holidays. Locations will be finalised in discussion with area committee and ward councillors, however based on previous experience and understanding of the localities the following park locations are suggested;

Glebelands Recreation Ground, Garforth

Kippax Common Playing Fields

Primrose Valley park or Temple Newsam Estate, Steam Fields (subject to availability)

Manston Park, Cross Gates

Dates to be confirmed subject to funding confirmation.

The event would take place during the summer holiday period as part of the Breeze summer programme. We want to create exciting, fun, free activities for young people in a safe environment in parks/open spaces that are easily accessible to communities living locally, we will encourage other organisations to attend the event so young people and their parents can find out about other activities and services available in their area all year round. Mini Breeze events have a wide range of activities including a selection of the exciting Breeze Inflatables to cater for all ages (2 -19)

Community Committee Plan Priorities/Objectives

Best City for Children & Young People

Best City for Communities

25. **Project Title:** Rhinos Summer Camps

Organisation: Leeds Rhinos Foundation

Total Project Cost: £16,340.00

Amount Proposed: £8,000 (YAF 22/23) split £2,000 per ward below

Wards covered: Cross Gates & Whinmoor, Garforth & Swillington, Kippax & Methley, Temple Newsam

Project Summary: The Summer post lockdown once again allowed Leeds Rhinos Foundation to offer the popular Summer Holiday provision. Last Summer we had challenges with venues, due to some facilities remaining closed for Covid reasons and others having building work taking place. That said, we still engaged a total of 350 young people with 44% female engagement.

Leeds Rhinos Foundation will revamp and design, implement and deliver a multi skills camps for young people focusing on key fundamental movement skills, and physical activity whilst focusing keeping fun and enjoyment at the heart of the programme.

The multi sport sessions will include a variety of games including dodgeball, football, netball, tag rugby and much more that many young people may not have experienced before. Children will take part in activities in a safe and secure environment encouraging social cohesion and an opportunity to make new friends.

Leeds Rhinos mascot and popular figure, Ronnie the Rhino will attend the camps along with Leeds Rhinos first team players who will not only add value to the scheme but also encourage participation to ensure that camps have maximum uptake.

Four separate camps will take place over the Summer period delivered between Monday and Thursday running from 10am to 15:00pm offering places for over 100 children at each venue. The camps will be capped at 100 and will be available to children between 7-14 regardless of gender or ability. Transport requirements should not be necessary to consider as the venues will represent the targeted communities that we want to attend that will be within walking distance. The Foundation does however have access to a vehicle should it be required.

We would like to secure primary/ secondary venues across the 4 wards in the Outer East.

Community Committee Plan Priorities/Objectives

Best City for Children & Young People

Best City for Communities

26. Project Title: TNCP – School Holiday Programme

Organisation: Red Kite Learning Trust

Total Project Cost: £14,746.00

Amount Proposed: £10,000.00 YAF 22/23

Wards covered: Temple Newsam

Project Summary: Weeks 1 and 2: 4th to 14th April – Easter Holidays.

Activities will include:

- Cannon Hall Farm
- Donkey Sanctuary
- Canoeing and Kayaking at Yeadon Tarn
- Arts and Crafts
- Tour and activity at Temple Newsam House

Weeks 3 to 6: Between 1st to 26th August – Summer Holidays. A consultation will take place with children and young people about the activities they would like to do, to ensure the programme is child led. Based on the results of the consultation, activities may include –

- Ice Skating
- Go Ape
- Computer Game Design/coding
- Climbing
- Raft building/Canoeing/kayaking
- Seaside Trip
- Theatre/Cinema Trip
- Activity Day
- Arts and Crafts
- Wildlife Park

There will be 80 to 100 activity places per week. Some children and young people will access more than one activity, but the aim is to engage with at least 300 individual children and young people.

Engagement will be with the following schools:

- Meadowfield Primary School
- Corpus Christi Catholic Primary School
- Temple Learning Academy
- Whitkirk Primary School
- Temple Newsam Halton Primary School
- Temple Moor High School
- Austhorpe Primary School
- Colton Primary School

Venues for onsite activities will be offered as an in-kind contribution from the schools in the Temple Newsam Cluster. Activities and events will be co-ordinated to take place at multiple locations to ensure appropriate accessibility for the whole community. Trips will leave from and return to Temple Moor High School, as this is a central location within the Temple Newsam Ward.

The Cluster Team will be producing a full activity programme online for each holiday period (Easter and Summer).

Community Committee Plan Priorities/Objectives

Best City for Communities

Best City for Children and Young People:

27. Project Title: Kippax High Street Improvements
Organisation: Leeds City Council Highways
Total Project Cost: £14.500
Amount Proposed: £14.500.00 (Wellbeing 21/22)
Wards covered: Kippax & Methley

Project Summary: The project will be delivered by Highways, to upgrade the car park and mark out car spaces, renew tarmac. Provide and install cycle stands at the Kippax Leisure Centre. This will improve Kippax High Street for shoppers, businesses, and the community.

Community Committee Plan Priorities/Objectives

Best city for business

Best city for communities

Monitoring Information

28. As part of the funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.

Please see project below that was delivered across all 4 wards -
Cross Gates & Whinmoor, Kippax & Methley, Garforth & Swillington, Temple Newsam.

Breeze Summer Event

Breeze in the Park event delivered at four locations across outer east during the school summer holidays. This allowed for a wide range of partners to join in and use the events and the Breeze branding promoting their services to children and young people.

The venues these were delivered in were:

Thursday, 12 August 2021	Manston Park, Cross Gates
Friday, 13 August 2021	Primrose Valley park
Thursday, 19 August 2021	Glebelands Rec, Garforth
Monday, 23 August 2021	Kippax Common Playing Fields

The events were delivered in 2 x 2.5hour sessions with a 30minute stale period between for staff to clean, sanitize and prepare for the second sessions. Sessions times were: 12pm - 2.30pm and 3pm – 5.30pm with numbers capped at 450 children per session. To control the numbers and following feedback from ticket allocations at the greatest breeze show last year a booking fee of £1.00 per family was introduced to try eliminating no shows.

The events were support by the Stronger Families, Leeds Community Healthcare, Eco Friendly Garforth and Together for Peace, Humankinds and Health for All, Cross Gates and District Good Neighbours Scheme, Teen Connect and Safe Zone, Foster 4 Leeds & RSBP and Youth Services, and Community Committee Team carrying out consultation.

The activities ranged for all ages in the Arts Zone, Play Zone, Sports Zone and Music area with the addition of some small funfair rides.

Breeze Summer Event



DDN

29. Since the last Community Committee on 7th December 21, the following project has been approved by DDN.

Lectern Signs - Wellbeing, Date of DDN – 12/1/22

Declined Projects

30. Since the Community Committee on 7th December 21, the projects have been no projects declined.

Youth Activities Fund Position 2021/22

31. The total revenue budget approved by Executive Board for 2021/22 was £50,760 for the Outer East Community Committee. Table 1 shows a carry forward figure of £60,326.33 which includes underspends from projects completed in 2020/21. Allocated wellbeing projects in 2020/21 is £24,833.60 and not yet completed. The total revenue funding available to the Community Committee for 2021/22 is therefore £86,252.73. A full breakdown of the projects approved or ring-fenced is available on request.

32. The Community Committee is also asked to note that there is a remaining balance of **£50,354.73** in the Youth Activity Fund.

33. A full breakdown of the projects is available on request.

TABLE 2: Youth Activities Fund 2021/22

	£
INCOME:21/22	£50,760.00
Balance brought forward from previous year	£60,326.33
Less projects brought forward from previous year 20/21	£24,833.60
TOTAL AVAILABLE: 21/22	£86,252.73

Ward Projects	£	Ward Split			
		Cross Gates & Whinmoor	Garforth & Swillington	Kippax & Methley	Temple Newsam
Total available budget for 21/22	£86,252.73	£21,563.19	£21,563.19	£21,563.19	£21,563.19
WLAC – Outer East Activity Programme	£6,800.00	£1,700.00	£1,700.00	£1,700.00	£1,700.00
Breeze Summer Events	£14,598.00	£3,649.50	£3,649.50	£3,649.50	£3,649.50
Leeds Rhinos	£8,000.00	£2,000.00	£2,000.00	£2,000.00	£2,000.00
The Tribe – I AM ME	£6,500.00	£6,500.00			
Totals	£35,898.00	£13,849.50	£7,349.50	£7,349.50	£7,349.50
Balance remaining (Total/Per ward)	£50,354.73	£7,713.69	£14,213.69	£14,213.69	£14,213.69

Small Grants Budget 21/22

34. At the last Community Committee ward members approved a small grants budget of £4,000. There is currently a remaining balance of **£3,075.98** detailed in Table 3.

TABLE 3: Small Grants 2021/22

Ward Projects	£	Ward Split			
		Cross Gates & Whinmoor	Garforth & Swillington	Kippax & Methley	Temple Newsam
Total available budget for 21/22	£4,000.00				
PHAB Club	£507.35	£84.56	£84.55		£338.24
IGBO Family Fun Day	£416.67	£343.75			£72.92
Balance Remaining	£3,075.98	£428.31	£84.55		£411.16

Skips Budget 2021/22

35. At the last Community Committee ward members approved a small skips budget of £2,000.

There is currently a remaining balance of **£606.56** detailed in Table 4.

TABLE 4: Skips 2021/22

Ward Projects	£	Ward Split			
		Cross Gates & Whinmoor	Garforth & Swillington	Kippax & Methley	Temple Newsam
Total available budget for 21/22	£2,000.00				
Growing Zone	£162.18			£162.18	
Incredible Edible	£239.98		£239.98		
Allerton Bywater Parish Council	£152.45			£152.45	
Ledsham Parish Council	£138.83			£138.83	
Garforth In Bloom	£148.56		£148.56		
Volunteers in Micklefield	£152.45			£152.45	
Allerton Parish Council	£152.45			£152.45	
Garforth District Lions	£94.09		£94.09		
Allerton Bywater Parish Council	£152.45			£152.45	
Total Spent 21/22	£1,393.44		£482.63	£910.81	

Tasking Budget 2021/22

36. At the last Community Committee ward members approved a tasking budget of £5,000.

There is currently a remaining balance of **£5,000.00** detailed in Table 5.

TABLE 5: Tasking 2021/22

Ward Projects	£	Ward Split			
		Cross Gates & Whinmoor	Garforth & Swillington	Kippax & Methley	Temple Newsam
Total available budget for 21/22	£5,000.00				
Balance Remaining	£5,000.00	£1,250.00	£1,250.00	£1,250.00	£1,250.00

Capital Budget 2021/22

37. The Outer East Community Committee has a capital budget of **£87,506.00** available to spend, as a result of new capital injections. Members are asked to note the capital allocation broken down by ward and summarised in Table 6.

TABLE 6: Capital 2021/22

	OE (£)	Ward split			
		Cross Gates & Whinmoor	Garforth & Swillington	Kippax & Methley	Temple Newsam
Remaining Balance March 2019	£73,383.11	£16,780.28	£13,968.28	£23,567.28	£19,067.27
Injection March 2019	£12,245.89	£3,061.47	£3,061.48	£3,061.47	£3,061.47
Starting Position 2019-2020	£85,629.00	£19,841.75	£17,029.76	£26,628.75	£22,128.74
Injection November 2019	£3,200.00	£800.00	£800.00	£800.00	£800.00
Underspend from 2018-2019	£300.00	£300.00			
Total with November Injection 2019-2020	£89,129.00	£20,941.75	£17,829.76	£27,428.75	£22,928.74
Ninelands	£2,090.00		£2,090.00		
Chippies Quarry	£300.00	£300.00			
Cross Gates Whinmoor Ward Litter Bins	£2,100.00	£2,100.00			
Kippax Baths Fencing	£6,065.00			£6,065.00	
Injection March 2020	£9,600.00	£2,400.00	£2,400.00	£2,400.00	£2,400.00
Injection September	£1,100.00	£275.00	£275.00	£275.00	£275.00
Remaining balance 2020-21	£89,274.00	£21,216.75	£18,414.76	£24,038.75	£25,603.74
Injection March 2021	£11,400.00	£2,850.00	£2,850.00	£2,850.00	£2,850.00
Starting position 2021-22	£100,674.00	£24,066.75	£21,264.76	£26,888.75	£28,453.74
Garforth Litter Bins	£2,268.00		£2,268.00		
Garforth SIDS	£14,000.00		£14,000.00		
Remaining Balance	£84,406.00	£24,066.75	£4,996.76	£26,888.75	£28,453.74
Injection October 2021	£3,100.00	£775.00	£775.00	£775.00	£775.00
Remaining Balance 2021-22	£87,506.00	£24,841.75	£5,771.76	£27,663.75	£29,228.74

Community Infrastructure Levy (CIL) Budget 2021/22

38. The Community Committee is asked to note that there is now **£202,157.83** total available to the Outer East Community Committee. Members are asked to note the CIL allocation broken down by ward and summarised in Table 7.

TABLE 7: Community Infrastructure Levy (CIL) 2021/22

	OE (£)	Cross Gates & Whinmoor	Garforth & Swillington	Kippax & Methley	Temple Newsam
Budget as of April 20	£109,666.72	£35,392.36	£59,647.00		£14,627.36
Injection 1	£93,654.93	£15,775.33	£73,152.18	£696.56	£4,030.86
Injection 2	£3,104.04	£0.00	£3,104.04	£0.00	£0.00
Balance Remaining 20-21	£206,425.69	£51,167.69	£135,903.22	£696.56	£18,658.22
Garforth Barley Hill	£4,267.86		£4,267.86		
Balance Remaining 21-22	£202,157.83	£51,167.69	£131,635.36	£696.56	£18,658.22

Corporate Considerations

Consultation and Engagement

39. The Community Committee has previously been consulted on the projects detailed within the report.

Equality and Diversity/Cohesion and Integration

40. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

Council Polices and City Priorities

41. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

42. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

43. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

44. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Recommendations

45. Members are asked to consider/approve

- a. Details of the Wellbeing Budget position (Table 1) (paragraph 20)
- b. Wellbeing proposals for consideration and approval (paragraph 21 -27)
- c. Monitoring Information (paragraph 28)
- d. Details of the projects approved via Delegated Decision (paragraph 29)
- e. Details of the Youth Activities Fund (YAF) position (Table 2) (paragraph 33)
- f. Details of Small Grants (Table 3) (paragraph 34)
- g. Details of Skips (Table 4) (paragraph 35)
- h. Details of Tasking Budget (Table 5) (paragraph 36)
- i. Details of the Capital Budget (Table 6) (paragraph 37)
- j. Details of the Community Infrastructure Levy Budget (Table 7) (paragraph 38)

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Report of: Head of Locality Partnerships

Report to: Outer East Community Committee

**Cross Gates & Whinmoor, Garforth & Swillington,
Kippax & Methley, Temple Newsam**

Report author: Senior Localities Officer - Bali Birdi

Tel: 07712 214727

Date: Tuesday 8 March 2022

For Information

Outer East Community Committee - Update Report

Purpose of report

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report also provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.
3. Queens Platinum Jubilee

Main issues

4. Queens Platinum Jubilee

In 2022 Her Majesty the Queen will become the first British Monarch to celebrate a Platinum Jubilee after 70 years of service. As such there will be many events and activities celebrating the jubilee across the United Kingdom, Commonwealth and beyond, in the months leading up to the extended bank holiday weekend from Thursday 2nd June to Sunday 5th June 2022. This report pulls together some helpful information about these celebrations, especially the ones that it is hoped will bring communities together, in particular:

- The Big Lunch: <https://www.thebiglunch.com/getyourpack>
- The Queen's Green Canopy: <https://queensgreencanopy.org/>
- The Queen's Platinum Jubilee Beacons: [Services 4 — The Queen's Platinum Jubilee Beacons 2022 \(queensjubileebeacons.com\)](https://services4-queensplatinumjubileebeacons.com)

Externally, more than £22 million of National Lottery funding is being made available to help communities across the country celebrate the Platinum Jubilee:

- The National Lottery Community Fund's [Platinum Jubilee Fund](#) will provide grants of up to £50,000 to 70 impactful community projects across the UK. In addition, grants of up to £10,000 from The National Lottery [Awards For All programme](#) will be available for community-led events throughout 2022.
- Arts Council England's [Let's Create Jubilee Fund](#) will support voluntary and community organisations in England to develop creative and cultural activities as part of Platinum Jubilee celebrations with grants of up to £10,000.
- The Arts Council has also announced [£175,000 to help libraries celebrate](#). The funding will be distributed by [Libraries Connected](#), and will provide £1,000 for each library service
- Throughout the year community organisations will also be able to apply for grants from the Arts Council's [National Lottery Project Grants programme](#), which has been refreshed with new guidance to better support a broader range of ambitious cultural projects.
- The National Lottery Heritage Fund will support communities to take action to help natural green spaces flourish as a legacy of the Queens Platinum Jubilee. Additional funding will create [70 paid placements for young people from under-served and disadvantaged backgrounds](#).
- [Sport England's](#) Queen's Platinum Jubilee Activity Fund, which will open at the beginning of 2022, will focus on the role of sport and physical activity in tackling inequalities and building stronger communities.

The Communities Team are working with local ward members in the promotion of these celebrations and the funding opportunities that are available and offering support where Community Committees are seeking to allocate some wellbeing funds. They are also currently reaching out to partners and local voluntary and community groups through their local networks, partnerships and social media pages to promote these opportunities and support organisations in the planning and development of local activities.

We're aware that Community Committees will play a key role in this promotion, as well as supporting local communities where there are plans to be made for the Queens Platinum Jubilee. With this in mind the Communities Team have developed a Social Media Plan, including a Queens Platinum Jubilee poster, attached at appendix 1 to raise awareness of the celebratory weekend in June 2022.

The Big Jubilee Lunch

The Big Jubilee Lunch has been chosen as the official community celebration for The Queen's Platinum Jubilee weekend. The Big Lunch is a chance to celebrate community connections and get to know one another a little better. The Big Lunch are working on free Big Lunch packs to help everyone celebrate the Queen's Platinum Jubilee with your community and neighbouring residents. For more information and your free pack visit [The Big Lunch | Eden Project Communities](#) website.



Organising your own Street Party

The government has published guidance including tips, advice and support on organising a street party and you can view the [government guidance on organising a street party](#) here. Leeds City Council will be supporting the scheme and will administer the process, which will allow neighbours to formally close their street to through traffic to facilitate a Queens Jubilee Street Party Event. Information from Leeds City Council is available on the following link: [Play Streets \(leeds.gov.uk\)](#)

The government has also launched its new Platinum Jubilee website, including an interactive map which will display all the events and activities that will be taking place right across the UK. The map is open for anyone to add their events and everyone is encouraged to upload any events and activities they may be planning to mark the Jubilee. To upload your event go to: [The Queen's Platinum Jubilee 2022](#).

We are also very keen to learn about all the various street parties and other celebratory events happening in Leeds to celebrate the Queen's Platinum Jubilee. If you are planning an event then please let us now by emailing TROTEAM@leeds.gov.uk.

Before proceeding with any street party it's important that you review the information below that will explain what is permitted for a street party. Street parties are community events held in residential streets and are considered to be open solely to residents and surrounding neighbours.

The list below highlights the activities permitted for a street party.

- For residents and surrounding neighbours.
- Publicity only for residents.
- In a house or garden, local green space, or a quiet residential road.
- Providing your own food.
- No sale of alcohol.
- No live music.
- No entrance fee.
- Selling tickets for a raffle for a charity or good cause on the day and your prizes are less than £500.

Do I need a Road Closure Notification?

If you are holding your party on private land or off the road you will not need a Road Closure Notice. If you are holding your party in the street you will need to seek permission to close the road for your event. If your event requires a possible road closure, please ensure you notify Leeds City Council at: TROTEAM@leeds.gov.uk no later than **15th April 2022** for the application to be administered and for Legal Orders to be processed in time.

The most suitable roads are quiet residential streets or cul-de-sacs where an easy alternative route for through traffic can be provided. It must be borne in mind that Leeds City Council reserves the right to decline applications based on highway safety concerns.

Please be aware that parents and adults are responsible for the safety and supervision of children playing out on the street during the street party. It should also be noted that all affected properties within the street party closure will need to support the event.

Do I need insurance?

Ordinarily simple street parties do not require insurance. However, this does not mean that people organising an event cannot be held legally responsible for property damage or injury at your street party and consequently it is still worth considering cover and liability insurance should be obtained.



-

The Outer East Community Committee is asked to: Note the contents of report and offer any feedback or questions.



5. Children and Families: Champion - Cllr H Hayden

In preparation for the planning for this municipal year's Youth Summits, the Communities Team recently met with the Voice & Influence Team. At this meeting, the Voice and Influence Team offered their support to reflect on previous year's events and learning to inform future ways of working, however they expressed their concerns around staff reductions and service pressures, which would impede their ability to support the Youth Summits going forward.

They also shared concerns around bringing young people together from different schools/groups for a physical event, as there continued to be concerns over COVID-19 infection rates, particularly in schools and the proposal was made to push back the Youth Summits so that they are delivered in the new municipal year. This would allow the Communities Team to hold further discussions with members of the Children & Families Sub Groups and Children's' Champions and explore options to inform future Youth Summit arrangements, alongside the latest guidance regarding the safety measures that schools are putting in place over the following months.

A meeting was arranged with the Voice & Influence Team for the 22nd February 2022, to explore potential options for the Youth Summits moving forward. A sub group meeting will be arranged following this for ward members and officers. The proposed plan however is that the Outer East Youth Summit will take place in the autumn, after schools have returned from their summer break.

The Community Committees are still be able to consult with young people on priorities for the Youth Activity Fund Budget spend, a Youth Activity Fund Consultation Survey has been created. Capturing this feedback will ensure that young people are still able to inform the budget spend for each committee in 2022/23 and in this respect the survey will produce the same outcome as a physical Youth Summit.

Promotion of the online consultation survey is ongoing by the Communities Team, with publicity being posted on the committee Facebook pages, publicity being sent out to all our school & cluster contacts, youth groups and other organisations that are funded, or work with young people in each of the Community Committee areas, as well as being circulated to our mailing lists. Posters have also been sent to our Community Hubs and Libraries, as well as our Housing Leeds contacts.

In addition to this the Communities Team have also created a QR code that links to the YAF Consultation Survey (image attached below). This will be embedded into posters so that it can be scanned with smartphones/QR reader apps which most phones have, taking the user straight to the survey and giving us another valuable avenue for capturing feedback and engaging with young people.



The online consultation will stay open until the 31st March 2022, where all feedback from young people will feed into a Youth Activity Fund Consultation Report for each respective committee area and this will, in principle, inform the Youth Activity Fund Budget spend.

The latest position statement in relation to the survey is that we've had over 1000 responses from young people so far across all the 10 Community Committees.

6. Environment & Community Safety: Champion - Cllr P Grahame

Leeds Anti-Social Behaviour Team (LASBT)

All staff are now back to normal working duties and able to perform all aspects of their role. Their time is split between office working (minimum 2 days per week) and home working, in line with corporate guidelines. Currently there are 5 case officers operating across the Outer East area.

Cases opened in the last 3 months by ward and broad case type

Cross Gates & Whinmoor = 5 of which Noise 0, ASB 5, Hate 0, Domestic Violence 0.

Temple Newsam = 5, of which Noise 0, ASB 5, Hate 0, Domestic Violence 0.

Garforth & Swillington = 4, of which Noise 0, ASB 4, Hate 0, Domestic Violence 0.

Kippax & Methley = 3, of which Noise 0, ASB 3, Hate 0, Domestic Violence 0.

Total = 17 cases opened.

Current active case load by ward

Cross Gates & Whinmoor = 20

Garforth & Swillington = 3

Kippax & Methley = 6

Temple Newsam = 22

Total active cases for Outer East = 51

The area is now be managed by our LASBT East Team. There are many positive reasons for this:

- The East Team is based at Deacon House, the Ring Road from the ward, meaning less travelling time and costs and a speedier response for customers should urgent visits be required.
- Officers are already dealing with large numbers of young people in Seacroft, Cross Gates, Manston Park, Swarcliffe etc, who move between these localities.
- The Police Link Officers in LASBT East cover the Cross Gates & Whinmoor ward due to Police resource deployment this gives continuity with Police partners and an instant link into the Outer East Neighbourhood Police Team.
- The East Team are working closely with the Seacroft & Manston Cluster staff this will enable better working with schools locally and the Children's Centre.
- The East Team also works closely with Housing Leeds colleagues in the ward as there is a management responsibility for the Temple Newsam ward for anti-social behaviour purposes.
- The East Team also is working locally with partners from Youth Services, Youth Offending Services, John Smeaton School this will aid continuity of service.

Overall, the service will streamline the work it delivers, and ensure that there is no duplication. The service will be more joined up and effective. This change effective from 1st March will allow a handover period of cases and also allow staff to become acquainted. This does not affect resources in any of the other wards in Outer East.

7. Leeds Watch Update

The Leeds Watch service is currently undergoing a review which is looking at all aspects of the service, including the operation of the control room, effectiveness of its cameras.

The review is also to include a reporting strand which will serve to agree the way forward to provide information regarding CCTV to Councillors and Partners.

This report covers the different types of incidents captured by CCTV operators in real time for the cameras located in the Outer East area committee area, for quarter 3 2021/2022.

GDPR – Information Sharing

The introduction of the GDPR 2018 regulations reviewed the area of information sharing and therefore restricted the detail of what can be provided. As a result, the content of this report may not have the detail of specific incidents previously reported but provides a summary of the types of incidents within the area.

Incidents captured by CCTV operators:

Qtr. 3 – Outer East Cameras incidents (1st Oct - 31st December 2021)					
	Oct	Nov	Dec	Total incidents per category	
Alarm Activation		1	1	Alarm Activation	2
Animals				Animals	
ASB	3	6	2	ASB	11
Cash In Transit			1	Cash In Transit	1
Drugs		1		Drugs	1
Enforcement	2	1	3	Enforcement	6
Fire	2	1	1	Fire	4
Health & Safety	2			Health & Safety	2
Police Operation	2	1	4	Police Operation	7
Public Order	7	1	1	Public Order	9
Road Traffic	2	1	1	Road Traffic	4
Sexual Offences	1			Sexual Offences	1
Suspicious Events				Suspicious Events	
Theft	1			Theft	1
Travellers				Travellers	
Weather				Weather	
Metro				Metro	
Total Per Month	22	13	14	Total sum of incidents	49

CCTV also contributes towards Police enquiries as requests are made for footage which may not have been observed “real time”. These incidents are not included in this report but can contribute towards arrests being made in the Outer East Area.

Following the recent announcement of the new Full Fibre Network provider being awarded to BT work will now commence to upgrade all CCTV cameras from analogue to digital. This will significantly improve the image quality and increased effectiveness of cameras in the Ward.

Requests for new Cameras

The Surveillance Camera Commissioner is appointed by the Home Secretary to ensure that surveillance camera systems in public places keep people safe and protect and support them.

Following changes to Data Protection legislation the council needs to ensure that all its CCTV systems are managed in line with the Commissioner’s recommendations to ensure there are no data breaches (this includes CCTV systems in all Leeds City Council assets including libraries, sports centres, council vehicles fitted with CCTV, etc.).

A dedicated CCTV compliance team has been established within Leeds City Council.

The compliance team also work closely with Information Governance to assist in ensuring all system owners are compliant with their codes of practice, policies, and procedures.

8. Halton Moor Neighbourhood Improvement Partnership

The Halton Moor Neighbourhood Improvement Partnership (NIP) met on 17th February. There was attendance from a wide range of partners including Leeds City Council services, Police, Fire Services, Local Councillors and third sector partners.

There was an update provided on the work that Halton Moor and Osmondthorpe Project for Elders (HOPE) are leading on the area. The focus of the organisation is now expanding to work with all residents in the area, not just the over 60's as they have been doing. They are leading on the Asset Based Community Development work in the area and have recently employed a Community Connector who will be working with local residents to develop activities for the local community.

An update was also provided on the youth provision in the area. Leeds City Council Youth Services are providing a number of sessions for young people in the week. A number of planned activities and trips are taking place over the next few weeks for young people to get involved in. The Youth Association are also providing sessions on a Tuesday and Thursday.

A number of ideas were shared for projects for the area such as Engagement days and a best garden competition. These ideas will be developed over the next few weeks by the partnership team and promotion material will be shared with services and residents on how to get involved.

9. Cleaner Neighbourhoods

Keep Britain Tidy purple bags are proving positive and are being utilised by lots of community groups, litter free Leeds. They are a great way to distinguish between Cleaner Neighbourhoods Team (CNT) Street cleaning and Community litter picking.

Throughout this period, there has been great results with regards the de-leafing period, mechanical sweepers have been in each ward on separate days.

This has been well received by residents and elected members and enabled the team to prioritise areas requiring a deep cleanse and ultimately resulted in a quicker clean up time for the leaf fall.

All of the areas have a good uptake of civic collections with a high number residents' booking collections for their bulky items.

The street cleaning zonal days are running smoothly where improvements have been noticed regarding the general cleanliness of the wards This is credit to the street cleaning team who have been working extremely hard. The team are extremely short staffed and are carrying vacancies.

10. Employment, Skills & Welfare: Champion – Cllr J Lennox

Universal Credit

The number of people who are claiming Universal Credit due to unemployment as of November 2021 in the Outer East Community Committee area is 3,397. This is an increase of 80% since March 2020, which is reflective across all wards due to the impact of Covid-19. There is a small increase of 13 on the previous month.

The Coronavirus Job Retention Scheme (furlough) ceased at the end of September 2021, and there was an expectation that a number of people would have been made redundant which would have subsequently increased claimants to Universal Credit, which has not come to fruition in the latest release.

The table below shows the number of people claiming Universal Credit in the Outer East Community Committee area:

	Universal Credit Claimants (Not in Employment) 16-64yrs					
	March 2020		Oct 2021		Nov 2021	
	Number*	Rate**	Number*	Rate**	Number*	Rate**
Leeds	23,631	4.5%	42,226	8.1%	41,609	8.0%
Outer East	1,882	3.7%	3,384	6.6%	3,397	6.6%
Cross Gates & Whinmoor	645	4.7%	1,111	8.1%	1,109	8.1%
Garforth & Swillington	234	2.0%	481	4.1%	532	4.5%
Kippax & Methley	354	2.7%	689	5.3%	677	5.2%
Temple Newsam	649	5.0%	1,103	8.6%	1,079	8.4%

*Number is the number of people claiming Universal Credit that are not in employment

**Rate shows the number of claimants not in employment as a percentage of the working age population

Employment and Skills Services

The table below shows the number of people being supported from the Outer East Community Committee area.

	Accessing Services		Into Work		Improved Skills	
	2021/22 (Apr – Dec)	2020/21 (Apr – Dec)	2021/22 (Apr – Dec)	2020/21 (Apr – Dec)	2021/22 (Apr – Dec)	2020/21 (Apr – Dec)
Outer East	572	526	191	167	135	282
Cross Gates & Whinmoor	239	202	71	80	52	94
Garforth & Swillington	69	80	34	26	15	53
Kippax & Methley	64	71	29	17	15	37
Temple Newsam	200	173	57	44	53	98

Employment and Skills reinstated face to face support, activities, and delivery from September 2021 with a continuation of a virtual or remote offer along with email and telephone support in line with Covid-19 restrictions.

During April – December 2021 9,387 people accessed the Service, 572 of whom were from the Outer East, an increase of 9% when compared to the same period last year.

The service has supported 2,563 people into work, during April – December 2021, 191 of whom were residents from the Outer East, an increase of 14% when compared to the same period last year. Customers were supported into work across all sectors with the largest numbers in health and care, food retail, logistics, distribution, and transport.

Between April – December 2021 the service has supported 2,397 people to improve their skills. From the Outer East, 135 residents have completed a skills course, a reduction of 52% when compared to the same period last year.

Leeds Employment Hub is a single point of contact for all funded programmes and Jobshops that provides tailored and comprehensive support into employment or education to all Leeds residents. A large team of Employment Hub Advisors deliver the programme by providing one to one support, tailored preventative and remedial support to Leeds residents who are disadvantaged in the labour market.

The Employment Hub Advisors are co-located within 7 Jobcentres across the City. All Jobshops are now fully open, 5 days a week for face to face appointments which include Seacroft and City Centre

Community Hubs. The Community Hub Mobile bus is now running Monday-Friday the schedule stop includes:

- Windmill Health Centre, Whinmoor Way, LS14 5BD, Friday 9:30-12:00

Employment and Skills Service has been successful in securing additional funding from DWP to support disadvantaged young people (15-24) in Leeds. The programme will support 1,600 young people up to the end of December 2023, who are NEET or risk of becoming NEET; and from WYCA that focuses on residents that are ineligible for ESIF programmes and will prioritise on supporting underemployed residents in low paid, low skilled jobs as well as those at risk of redundancy. Both programmes are in addition to a number of programmes that have been enhanced and expanded to respond to the challenges of Covid-19 and the changing labour market.

The Adult Learning programme continues to deliver an effective, broad, and inclusive curriculum to support the continuation of learning in response to Covid-19 through an online platform in collaboration with subcontracted partners. Courses were delivered through a range of models to include online face to face and through distance learning, opening new opportunities for adults to learn and develop their confidence. For the 2021/22 Academic Year, 135 courses are also planned for online delivery, city-wide. In the Outer East, 6 courses, including ESOL and English are planned at 3 different venues.

Leeds Adult Learning Summer 2021 saw a range of activity across the city to raise the profile of learning and engage Leeds. Activity included a community engagement / marketing campaign, a summer programme of taster courses and a partnership approach with family learning supporting the delivery of the Council's Healthy Holiday programme.

Following a successful funding bid to the Leeds Community Foundation, a bespoke Developing You programme, Learning Disabilities Pre-Employability Project is being developed. A collaboration between Employment and Skills, Pyramid of Arts, People Matters and United Response will deliver a 12 week pre-employability programme which will include work readiness and health and wellbeing modules. The first cohort is expected to start in April 2022.

Over 202 new businesses were supported to recruit new staff, provide support for staff facing redundancy and developing initiatives to address staff shortages and filling a high number of vacancies within key sectors.

Hospitality Sector

- A Restaurant Ready programme, a 5-day course, aimed to upskill individuals to successfully enter the hospitality sector through providing practical experience within Leeds City College's café and restaurant facilities. The programme provides an opportunity for participants to be signposted to work trials and interviews with employers.
- A Christmas recruitment fair took place on Wednesday 22nd September 2021 held at the Engine Room at Leeds Bid; 265 people attended.
- The service is continuing to work with HMP Wealstun and the Leeds Hotels and Venues Association around the recruitment of ex-offenders into the hospitality sector.
- Held McDonalds Breakfast Events at the Briggate store to support the recruitment of 30 vacancies, further events are planned in 2022.

Health & Social Care Sector:

- Working in partnership with the Leeds Health and Care Careers Narrowing Inequalities programme which aims to engage with, recruit and develop a diverse workforce from disadvantaged or under-represented communities in Leeds. This is to improve access to long-term career opportunities, work experience, volunteering, education, and training.
- Leeds Health and Care Careers is working alongside the [Healthier Working Futures](#) project, a new partnership of health, care and third sector partners who have received funding from the UK Government through the UK Community Renewal Fund. The project aims to engage over

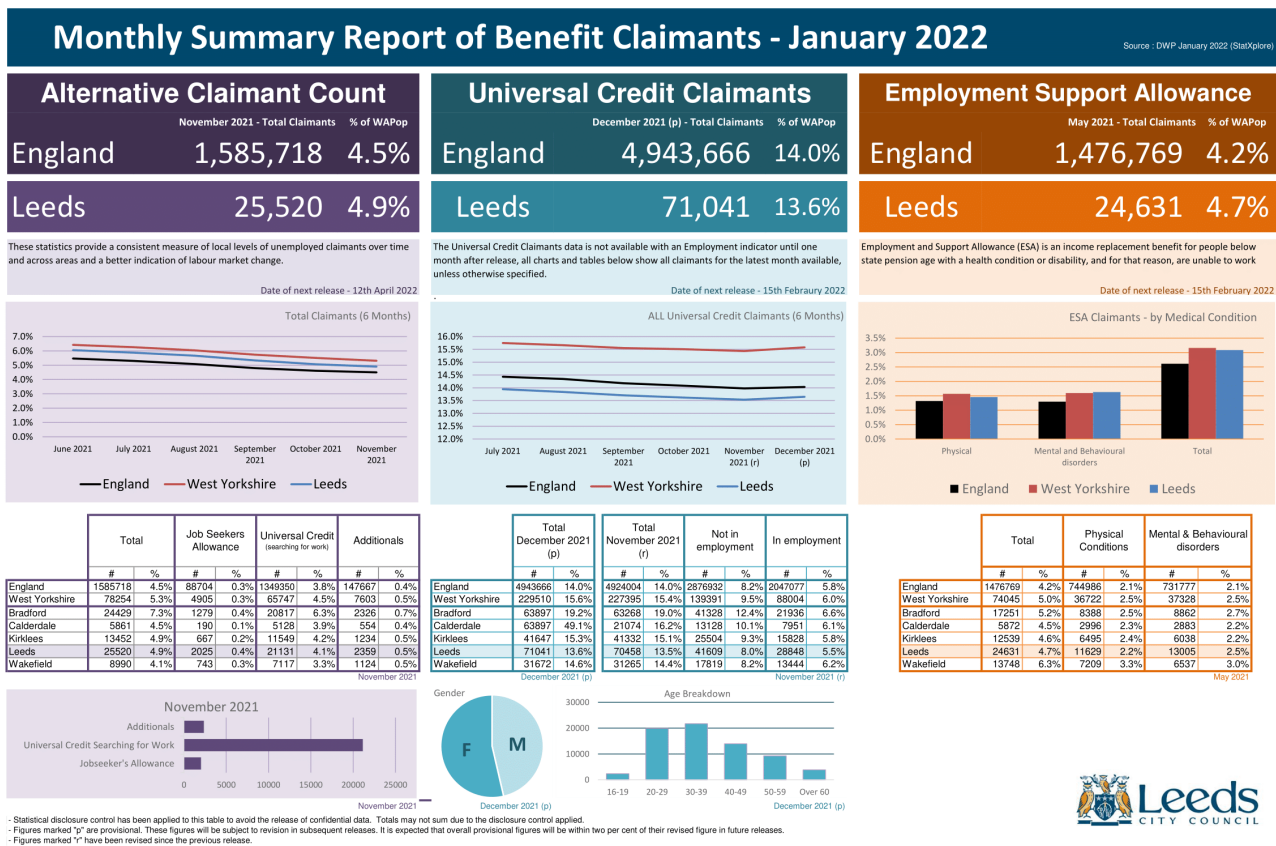
600 unemployed / economically inactive young adults (aged 16-25) supporting them onto a health and care career path via innovative engagement programmes delivered by a team of third sector organisations.

- Jobsfairs were held in October and November 2021 at the Leeds Kirkgate Market with 45 Employers / Training Providers, 790 people attended.

The Leeds Apprenticeship Recruitment Fair 2022 (LARF22) kicked off National Apprenticeship Week in Leeds on Monday 7th February at Leeds First Direct Arena, connecting Leeds young people with real live Apprenticeship vacancies, information and guidance. The event was particularly crucial this year given the uncertainties that the impact of Covid-19 has created for young people. LARF22 was completely sold out with 6,200 tickets booked in advance and around 5,000 people attending on the day. 88 employers and training providers exhibited, representing sectors from Agriculture, Care Services, Creative and Design, Digital, Legal, Finance and Accounting and much more.

The new Apprenticeships in Leeds website was launched for National Apprenticeship Week and can be accessed at www.apprenticeshipsinleeds.co.uk. The site features around 100 organisations offering Apprenticeships in Leeds, split by occupational sector.

Following a number of requests from schools the service is currently working with colleagues in Children and Families Service and with careers practitioners to develop and deliver a career progressions event for young people with Special Educational Needs and Disabilities (SEND). The event which will be the first for the city will be held at Leeds First Direct Arena on Thursday 23rd June 2022 and will be open to all young people who have additional needs, and teaching staff, parents and carers will be encouraged to attend. There will be information about opportunities post 16 including training, jobs, apprenticeships, traineeships, and volunteering opportunities.



11. Health and Wellbeing & Adult Social Care: Champion – Cllr P Grahame

Financial Inclusion

An up to date leaflet has been produced for citywide financial inclusion work entitled 'Worrying about money'. The leaflet outlines support services for the city with names, contact address and contact numbers for services. There is a numbered key to highlight which services are on offer with each service

Leaflets will be available for collection from the Public Health Resource Centre and there is a digital version for sharing with partners.

Healthy Lifestyle

The extended adult Tier 2 weight management offer available in the city until June 22 funded via Office for Health Improvement and Disparities is now being promoted via the "Everybody Can" campaign. The offer includes provision for males only, people with learning difficulties and people with mental health issues. All services and support information can be found at: [Love Yourself – Every Body Can – Leisure Offers from Active Leeds \(leedsfitnessoffer.co.uk\)](http://LoveYourself-EveryBodyCan-LeisureOffersfromActiveLeeds.leedsfitnessoffer.co.uk)

Weight Management providers recently provided a "Want to know more" session on the city offer.

This can be viewed at: [Leeds Public Health Training - YouTube \(number 47/48\)](https://www.youtube.com/watch?v=47/48)

Child Healthy Weight Plan – consultation event planned for 16/03 from 9.30-12.30. The consultation will review the 6 main outcomes being driven in the city and will support the development of a new action plan. For more information please contact deborah.lowe@leeds.gov.uk

[Leeds Domestic Violence Website](http://LeedsDomesticViolenceWebsite) Please see new website below.

There are sections for if people need help now and how to exit the website quickly or delete their history trail, information for professionals and a variety of resources.

Leeds Domestic Violence website

The new Leeds Domestic Violence Service website is now live. The new site can be accessed at ldvs.uk.

The site draws together important information on domestic violence and abuse, and how to get support from LDVS and other services, both local and national. It hosts detailed information for professionals on how to refer into the service, including a new online referral form, as well as the existing downloadable form. It also includes a number of resources for victims-survivors; people supporting loved ones affected by domestic violence and abuse; and professionals working with victims-survivors.

Pension Credit

Below is an article on pension credit that can be used to share with relevant contacts. The uptake of pension credit is low across the city and work is taking place to try and improve this situation.

Newsletter article for organisations to share:

Isn't it time you topped up?

Pension Credits are available to many older people in Leeds. But how do you go about getting hold of that extra money?

A pension top-up

It's been estimated that around £32 million in pension credit is going unclaimed in Leeds. Some of that £32m could be yours!

The average value of a household's pension credit claim in Leeds is £59.50 per week. Imagine what a difference that could make to your life - having to worry less about money and being able to afford the things you need. It can make the difference between being able to pay for food, heat a home and use public and private transport.

The first type of pension credit is called Guarantee Credit.

You can get Guarantee Credit if your weekly income is less than £177.10 if you're single, or £270.30 if you're a couple. It kicks in when you reach State Pension age. If your weekly income drops below those figures at any time after this, you can claim. Some carers and disabled people may be entitled to extra amounts.

But what if I have savings?

You can still claim! There is no capital limit for Pension Credit though savings over £10000 can affect the amount of Pension Credit you are entitled to.

The second type of Pensions Credit is called Savings Credit. Savings Credit is extra money if you've got some savings or your income is higher than the basic State Pension. It's only available to people who reached State Pension age before 6 April 2016. You could get up to:

£13.97 extra per week if you're single
or £15.62 if you're a couple

What else can I get?

- Getting pension credit is not just the weekly payment, it can entitle you to all this:
- A free TV License if you're over 75.
- Free NHS dental treatment help towards buying glasses and the cost of travel to hospital.
- A warm home discount (worth £140 a year) and a cold weather payment worth £25 when the temperature is 0°C or below for 7 days in a row.
- Housing benefit or help with mortgage interest, ground rent and service charges.
- Help towards council tax.
- If you're a carer you may get an extra amount.

A quick phone call

You can apply online or by phone call to the Pension Credit claim line. A friend or family member can call for you if you cannot use the phone.

Pension Credit claim line: 0800 99 1234

If you haven't got anyone who can help you with the call Welfare Rights at Leeds City Council would be happy to help, please call them on 0113 3760452

You will need:

- your National Insurance number
- information about your income, savings and investments
- your bank account details if you're applying by phone or by post

12. Swarcliffe & Osmondthorpe Housing

Voids Levels (empty properties)

The lettings team currently manage the Swarcliffe, Halton Moor and Osmondthorpe lettings. The removal of Garforth and Kippax to Rothwell has reduced the pressure of such a large lettings area. Due to the above the number of ready to lets has reduced. Currently there is 1 property ready to let on Swarcliffe and 3 on Halton Moor/Osmondthorpe.

The back log from covid is still being felt by the voids team and the number of properties being returned ready to let is a couple per week for each area.

Sheltered complexes continue to be difficult to let due to lack of demand. Houses in all areas are in high demand. Properties on Halton Moor can be difficult to let due to anti-social behaviour. The police and LASBT are involved.

Since April 2021 the number of properties let are as follows:

Swarcliffe/Whinmoor – 99
Halton Moor/Osmondthorpe – 54
Total - 153

Income Collection

Swarcliffe's collection as at wk 44 is 94.34% of all rent, this is a decline of 1.84% from this time last year. The team are working hard to increase our collection, which has been impacted by the pandemic, and are working through an arrear's recovery plan until year end.

Halton Moor's collection as at wk 44 is 93.85 % of all rent, this was a slight reduction of .85% on the previous year which is an achievement given the challenges we have had to face during the pandemic and the team has worked tirelessly to achieve this. They are now pushing hard towards year end in an attempt to increase our collection and hopefully achieve what we did last year.

The team are working closely with tenants to maximise their income and any support they need and have achieved this by referring through to Benefit Advisors, assisting with Discretionary Housing Payments in acute cases and involving third party support agencies.

Referrals are being made to Leeds Credit Union for tenants who benefit from budgeting accounts and have recently been invited Better Leeds to a team meeting to go through the debt advice they offer and how they can support individuals.

The team are putting together new income plans that will focus on the areas with room for improvement and to ensure that the right support is being offered to our tenants.

Annual Tenancy Check-in

The new Annual Tenancy Check In programme was launched on the 7th June which differs slightly from the previous annual home visit programme. The team will be checking in with tenants in three different ways – an online check in, a telephone contact or a home visit. The team is also targeting priority contacts which are those that are most vulnerable.

Environmental Actions Swarcliffe Office

Environmental Walkabouts have been completed for quarter 1, 2 3, with quarter 4 to be completed over the next 2 months. The feedback has mainly been positive, with estates being in good condition. There have been some messy gardens that are being tackled by Housing Officers and some issues with overgrown hedges and ginnels have been picked up. The team have been resolving overgrown vegetation by arranging for a cut back into specification for it to be added to the Grass Maintenance contract.

Issues have also been identified with damaged flagstones on a residential street, the team looking are looking into Housing Advisory Panel (HAP) funding or capital works to resolve this issue and make the area safer.

Environmental Actions Halton Moor Office

The team have completed walkabouts for quarter 1, 2, 3 with quarter 4 to be completed over February and March. The main issues that have been identified in weekly checks have been litter and fly tipping on green areas and void gardens. The team are working closely with Cleaner Neighbourhoods and the voids teams to ensure the hotspot areas are cleared weekly. The team are also continuing to pick up messy gardens and take the necessary action.

13. Garforth & Swillington, Kippax & Methley Housing

Estate Management

Quarter 4 walkabouts will be carried out between January & March all members tenant representative invites have been sent. If they are unable to attend, then feedback will be provided.

Income Collection

There has been an increase in arrears over the area compared to this point last year. The reasons for this are:

- Suspension of all possession hearings and evictions.
- Universal Credit claimants' payments that came direct to Leeds City Council are now paid on their payment dates rather than the same date each month, which can make week on week comparisons more difficult to measure.
- Furlough and other financial government support are coming to an end.

There are some positives:

- Garforth & Kippax are still collecting more rent than any other office citywide.
- Short term collection trends are positive with every patch in the area increasing collection and reducing arrears over the last 8 weeks.
- The team are providing a supportive approach to rent collection and officers accessing funding to sustain tenancies and clearing arrears.
- Arrears enforcement have now reverted to pre-covid procedures and we are now able to apply to court for possession hearings and process warrant applications. Focus on assisting those tenants who have court orders in place and in default to support them to remain in their tenancies.

Lettings / Void Performance

Six properties are ready to let in the Garforth & Kippax area. Two general lets with offers made and Four in Cross Hills Court / Hollins Grove which are difficult to let.

Due to the difficulty letting properties in Cross Hills Court consultation ongoing with our Strategy and Investment Team about an option appraisal for how to best use the scheme going forward.

Anti-Social Behaviour

Focus on directing customers to Triage Team for Anti-Social Behaviour will risk assess every complaint, set out expectations in terms of reporting and ensure that the cases are passed to the correct team. The Police are also working within the team to share information.

Eight cases across the Garforth & Kippax area which are managed by the Housing Officers and reviewed monthly by the Team Leader.

Six weekly partnership working meetings booking in with the Leeds Anti-Social Behaviour Team to share information and discuss ongoing cases between the teams.

14. Housing Advisory Panel (HAP)

The previous meeting was on the 3rd February. The panel discussed to increase engagement with younger tenants. The suggestion was to use Your Voice Leeds to ask younger tenants:

What they wanted,

How this would enhance their lives.

Could this be something HAP could fund.

If successful, this would increase engagement with a hard-to-reach group and increase applications to the panel. Promotion of the page would be through targeted emails, social media and word of mouth.

It is hoped that Youth Services would help with the promotion. The panel supported this idea.

The next meeting is on the 17th March.

The budget currently available is £24,144.71

15. Youth Services

October Holiday Programme The team delivered a diversionary programme during the October School Holiday Programme, the range of trips and local activities enabled young people to engage in a programme of fun, educational and physically challenging activities. Funding was secured via the Youth Activity Fund and supported by local volunteers. Feedback from parents and young people was positive.

Bonfire Period - The Youth work team worked with Police and partners to prevent an increase in anti-social behaviour on the lead up to and during the Bonfire period, Youth Workers offered additional activities that enabled the young people to focus their energy into a positive. Young people were offered a range of local options from additional detached sessions, meals at local restaurants, sessions at local sports centres and trips to bowling & quasar. Overall, the area was quieter over the bonfire period with the area seeing a reduction in young people related ASB reported.

White Ribbon Campaign – Young people were encouraged to support the White Ribbon campaign during Youth groups, sessions focussed young people around Domestic Violence, who are the victims and who are the perpetrators. Young people were keen to ensure there was a reduction in DV and focussed on pledging they would not be engaged in such behaviour. Some group members were able to recognise DV and took information and techniques to prevent and support victims.

Tasking Meetings – The staff continue to work as part of a multi-agency approach to addressing anti-social behaviour in the wedge, Advanced Youth Work Practitioners attend & support tasking meetings which focus on issues in local areas. The partnership enables young people related ASB to be identified, located, addressed, and resolved.

LGBTQ Groups – Two new youth groups have been created in the area to engage young people identifying as LGBTQ, the sessions enable young people to focus on issues they experience, options for dealing with situations and a safe space to meet similar young people. The sessions provide the young people with support for issues they experience and explore options to enhance their life.

Anti-Bullying Week – In November young people were engaged in the Anti-Bullying campaign, young people were encouraged to participate in a range of discussions, activities and arts & crafts to focus on their feelings, their experiences, techniques for dealing with bullies and artwork to send a message to bullies.

Mobile Unit – Youth Workers have been engaging young people across the area utilising the mobile units in areas that have no buildings, sessions offer young people a safe place to go, someone to talk to and a range of sporting and educational activities. The mobile is in areas where reports of groups of young people are congregating, Youth Workers focus on engaging and preventing any issues from arising whilst offering a range of positive activities.

Alcohol Awareness Work – Young people were engaged in alcohol awareness sessions in November, sessions seen young people tasked with challenges utilising the “beer goggles”, young people had to utilise the beer goggles and undertake an everyday task, young people were shocked to see how

difficult some of the daily tasks were whilst using the resources. Group members focussed on different strengths of alcohol and the dangers posed with drinking.

Mental Health Support – Youth Workers have seen an increase in young people experiencing complications around their mental health, after coming out of lockdown, uncertainty regards the pandemic, changes in school and financial challenges in the home. Young people were displaying signs of anxiety, depression and sought an independent person to engage with. Youth Workers provided support, enabled the young people to explore the challenges and focus on potential solutions. Support with a high number of young people continues. Some of the group young people have been signposted to online/virtual support such as the Market Place safe zone, Kooth, Young Minds, Hope, RipRap, Mindmate, Night Owls website and Teen Connect.

Cross Gates & Whinmoor Ward - Support young people to make good choices and minimise risk-taking behaviours: - Reducing Anti-Social Behaviour

Officers from the *Big Chat* engaged with Youth Workers in the area regards visiting the local provisions and getting the views of young people. The officers engaged with Youth Matters and Thursdays Youth Club members and engaged with young people with questions on *How did you cope during lockdown and *What makes you feel happy and healthy” The young people were complimented by the officers for their fantastic input and one of the officers returned two weeks later to see the young people and present them with £50.00 worth of vouchers.

Young people from the area engaged in the interview panels for the roles of Pathways Team Leader and Advanced Youth Work Practitioner. Group members also attended the Civic Hall to participate in the “enhanced offer” interviews with Voluntary Community & Faith organisations who had submitted funding bids to carry out additional youth work in a range of areas including Halton Moor.

Garforth & Swillington Ward - Support young people to make good choices and minimise risk-taking behaviours: - Reduce crime & anti-social behaviour.

During the weekly mobile sessions, Youth Workers discussed the use of illegal drugs, mental health, sexual health, underage drinking, vaping / smoking and schoolwork. Youth Workers discussed the negative impacts that young people’s anti-social behaviour was having on health and well-being, the impact their behaviour was having on others and the community around them.

Youth Workers concentrated on “hotspot” areas in the ward of Barley Hill Park, Garforth Main Street, Halliday Court, and Swillington playground. All these areas had been flagged up via ward Councillors or via the Police. Young people were signposted to the weekly mobile sessions as a positive alternative and to the Youth Service October half term holiday programme funded by the Youth Activity Fund.

In the run up to Halloween / Mischievous night / Bonfire night the Youth Workers delivered various group work sessions around staying safe, consequences of ASB, how to treat burns and general fire work safety. A team worked at the Garforth Lions Bonfire at Glebelands. There the team discussed issues with young people, and provided the mobile provision parked at the nearby leisure centre. This gave young people an alternative place to “hang out” and stay safe.

The Youth Workers offered various trips out during the October half term & Christmas school holidays. These were funded by the YAF via ward Councillors from the Outer East Community Committee. Our decision-making group “YpmyG” decided on what trips to offer and all within budget!

The trips chosen were Lazerzone, “Halloween” at York Maze and Blackpool Pleasure Beach & illuminations. All the trips were full, with 50 young people attending the theme park trip alone. The Christmas trip out to Stockeld Park in Wetherby was also delivered with 25 young people in attendance. The group enjoyed ice skating, Nordic skiing, the maze and a lovely cup of hot chocolate.

The Garforth Academy session resumed after being postponed several times due to COVID-19 restrictions within the school. The Youth Workers delivered an anger management / emotional well-being course to pupils in Year 8. This 7-week course covered issues such as mental health, anger coping strategies, bullying and friendships.

The team worked at the Garforth Christmas light switch on. The mobile provision parked on Main Street and offered Christmas themed art & craft to complete and as an alternative for young people to hang out safely on the mobile rather than on Main Street. The local Police also visited the mobile provision and spoke to the groups about safety and Anti-Social Behaviour.

Kippax & Methley Ward - Support young people to make good choices and minimise risk-taking behaviours: - Reduce crime & anti-social behaviour.

Youth Workers have continued to respond to reports of young people related anti-social behaviour using the mobile provision to cover the ward. These weekly sessions have used Police intelligence going to “hotspots” of anti-social behaviour related to young people in the villages.

These have included Kippax Apple Tree estate/co-op area, Allerton Bywater skatepark and Methley Savile Park.

Youth Workers spoke to young people at these locations to discuss illegal drug usage, under-age drinking and anti-social behaviour. Youth Workers discussed that youth ASB was having a negative impact on the area/s they live in and were upsetting residents. Young people were made aware of the consequences of their behaviour and that Police were aware of the locations. Young people were signposted to our building based and mobile sessions and our October half term school holiday trips out as a positive alternative.

In the run up to Halloween / Mischievous night / Bonfire night the Youth Workers delivered various group work sessions around staying safe, consequences of ASB, how to treat burns and general fire work safety.

The Youth Workers offered various trips out during October half term school holidays and the Christmas week. These were funded by the Youth Activity Fund via ward Councillors from the Outer East Community Committee. Our decision-making group “YpmyG” decided on what trips to offer and all within budget!

The trips chosen were Lazerzone, “Halloween” at York Maze and Blackpool Pleasure Beach & illuminations. All the trips were full, with 50 young people attending the theme park trip alone.

The Christmas trip out to Stockeld Park in Wetherby was also delivered with 25 young people in attendance. The group enjoyed ice skating, Nordic skiing, the maze and a lovely cup of hot chocolate.

In addition to the Christmas trip, 30 young people across the ward also received Christmas themed activity bags. These were funded by the Ward Councillors MICE funding. They included Christmas themed art & craft, chocolate selection box and a gift voucher for Argos. These were delivered on Monday 20th Dec and all the recipients were very grateful for their bags. They also included a leaflet of all support agencies / websites that young people could access for support of the Christmas period.

Methley and Micklefield building based youth clubs have continued to see increased attendance. With nearly 40 young people regularly attending at Methley.

Kippax Kicks is back inside the leisure centre, with the group enjoying using the indoor facilities again. They are looking forward to seeing a game at Elland Road in the New Year with free tickets from our partners the Leeds Utd Foundation.

A new group has started to support young people who identify as LGBTQ+, the group is still in its infancy. However, we have received a large response to our promotion on our social media accounts. The session is every 2 weeks at a LS26 based building. Transport is available to enable all young people from the ward have access to the session.

Temple Newsam Ward - Support young people to make good choices and minimise risk-taking behaviours: - Reducing Anti-Social Behaviour

Youth Workers have been developing positive relationships with the older group who attend the KICKS football programme, the session has been targeted by some young people who wish to disrupt the programme. Working with partners the Youth Service has focussed on addressing the issues, reporting breaches and ensuring young people who want to attend the sessions can do so. Youth Workers have supported the group members in accessing the holiday programmes during summer and October.

The KICKS football programme has been paused for the present due to threats against staff, meetings have been held and it is hope that the sessions will return after Christmas. Personal risk assessments have been produced for Youth Workers who work in the Halton Moor Area.

Youth Workers continue to address ASB whilst undertaking detached and participate in Tasking and PACT meetings to ensure partners are aware of the challenges in the area and to identify hotspot areas.

Youth Workers have been monitoring young people who have received injunctions, LASBAT have asked Youth Workers to record and send any breach information to them.

16. Community Engagement: Forums

The following upcoming forums below will be taking place face to face in the Community.

Temple Newsam Communities Together – 17th March

17. Community Engagement: Social Media

Appendix 1 - The Queens Platinum Jubilee 2022

Appendix 2 - Social Media Report provides the Committee with information on posts, and details recent social media activity for the Outer East Community Committee Facebook page, along with the four-ward based Coronavirus Facebook help pages for the areas.

The report highlights key themes promoted through social media posts, as well as topics addressed relevant to the period of time.

The report covers from the 3rd December 21 - 16th February 22.

Corporate Considerations

Consultation and Engagement

18. The Community Committee has, where applicable, been consulted on information detailed within the report.

Equality and Diversity/Cohesion and Integration

19. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

Council Polices and City Priorities

20. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

21. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

22. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

23. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusions

24. The report provides up to date information on key areas of work for the Community Committee.

Recommendations

25. The Community Committee is asked to note the content of the report and comment as appropriate.

Background documents¹

26. None.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.

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The Queen's Platinum Jubilee 2022

A weekend of celebrations for the Queens Platinum Jubilee
2022

- Four-day Bank Holiday weekend to celebrate The Queen's 70-year reign between the 2-5th June
- The Big Jubilee Lunch - encouraging communities to celebrate their connections and get to know each other a little bit better.
- Whether it's sharing a cuppa with a neighbour on the doorstep or over the fence or a bigger bash in the street or nearby park, the Big Lunch is sure to be a cracker, bringing communities together for friendship and fun.

Need something to look forward to? Pop 2-5 June in your diary for #TheBigJubileeLunch - the royal party that'll be right up your street! #SaveTheDate and pick up your free pack now

<https://www.thebiglunch.com/getyourpack>



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Outer East Community Committee & COVID-19 Groups

FACEBOOK highlights

3rd December 2021- 16th February 2022

Appendix 2

Outer East Community Committee

Since 3rd December 2021 the Outer East Community Committee Facebook page has gained: **12 new page 'likes'** (and currently has) **3,028 followers**.

This means that this is the **first** most popular Community Committee page.

There are two things to note in general:

- 'reach' is the number of people the post was delivered to
- 'engagement' is the number of reactions, comments or shares



Engagement tends to be a better way of gauging if people are interested and have read the posts because they wouldn't have interacted with it otherwise. For example, a post might reach 1,000 people but if they all scroll past and don't read it, the engagement is 0 and it hasn't been an effective way for the Community Committee to communicate.

Having said that, all posts can be read without any further interaction!!

The most popular post since the 3rd December 2021 is the LCC Outer East Community Committee post regarding the Manned Temporary Traffic Lights on Leeds Road.

- has been shared 4 times
- has reached a total of 1517 people

The following below are screenshots of the most popular three posts since the 3rd December 2021.

Alongside are the figures for how many people were 'reached' and how many people 'engaged' with the post.

1st Place – LCC Outer East Community Committee Post:

Manned Temporary Traffic Lights on Leeds Road

1,517 people had this post delivered to them and it had 85 post clicks, with 125 likes, comments and shares.



Leeds City Council Outer East Community Committee
· 31 January at 10:38 · 🌐

Manned temporary traffic lights on Leeds Road (connecting Cross Gates / Swarcliffe with Scholes) in week commencing 7/2/22 for 7 weeks.

The area for the work is shown below;


The traffic lights will be predominantly 7am- 6pm Monday to Friday (and manned during these times to keep traffic flowing as efficiently as possible) but as you are aware with the narrow nature of Leeds Road there will be some occasions where we will need to provide a temporary walkway for pedestrians in the carriageway when Balfour's are moving utilities and drainage in the existing footways. On these occasions there will be a need to keep the temporary walkway and temporary lights on 24/7 but again this will be kept to an absolute minimum to ensure safety and traffic disruption is kept to a minimum.

The work to be undertaken is a combination of;

- Accommodation Works – Recently finalised design for a farmers access on both sides of Leeds Road
- Movement of a Pegasus Crossing (equestrian/cycling/pedestrian) to accommodate an existing telecom pole
- New maintenance lay-bys

The items above weren't at a stage to be delivered during the closure due to the final design detail still being worked on.

After this the last task to finish all road surfacing and road marking is provisionally planned for April 2022 and will be completed under night time closures (for approximately a week). More definite information will be provided on this nearer to the time.



Post insights

Manned temporary traffic lights on Leeds Road (connecting Cross Gates / Swarcliffe with Scholes) in...
31 January at 10:38 · 🌐

Post impressions ⓘ	Post reach ⓘ	Post engagement ⓘ
1,517	1,384	125

Interactions ⓘ

👍	❤️	😂	😱	😭	😡
4	0	0	1	0	3

🗨️ Reactions 8

💬 Comments 2

➦ Shares 4

👁️ Other clicks 85

Other ⓘ

- 🗑️ Hide post --
- 🗑️ Hide all posts --



2nd Place – LCC Outer East Community Committee Post:

New Early Help – Mental Health Youth Provision

1068 people had this post delivered, with 9 post clicks with 26 reactions, comments & shares.



Post insights



New early help mental health youth provision for Leeds. Shine Bright is a new, not for profit, Communi...

19 January at 13:27 · 🌐

Post impressions

1,068

Post reach

1,026

Post engagement

26

Interactions



Reactions 2

Comments 0

Link clicks 2

Shares 3

Other clicks 9

Other

Hide post --

Hide all posts --



Leeds City Council Outer East Community Committee
19 January at 13:27 · 🌐

New early help mental health youth provision for Leeds.

Shine Bright is a new, not for profit, Community Interest Company based in Leeds, established with the aim of improving the mental health and emotional wellbeing of children, young people and their families, through the use of an evidenced-based peer support model known as WRAP The Wellness Recovery Action Plan (WRAP) <https://copelandcenter.com/wellness-recovery-action-plan...>

BREAKDOWN OF 'THAT'S A WRAP' SUPPORT

- Parents & Carers Support
- Junior Group: Aged from 8yrs old
- Teens Group: Aged from 13yrs old
- Transition Group: Aged from 17- 25yrs old

"I generally feel of confidence that going to WRAP will have been helpful to continue that my opinion counts. It has given me a sense of ownership and help over... make new friends and gain new skills."

SHINE BRIGHT

Shine Bright (NB) CIC
Based in Mooswood, Leeds

Shine Bright (NB) Community Interest Company Number: 11954222

www.shinebright.org.uk

Phone: 07989250428
E-mail: info@shinebright.org.uk

3rd Place – LCC Outer East Community Committee Post:

Hospitality Industry Job Advert

783 people had this post delivered to them. There were 14 post clicks and 30 likes, comments, and shares



Leeds City Council Outer East Community Committee
10 February at 10:28 · 🌐

Are you interested in working in the hospitality industry? This 5 day course will give you the skills you need to succeed and help you gain employment in our local hospitality sector!

Next month, in partnership with Leeds City College, The Engine Room @ Leeds Bid and the Leeds Hotels and Venues Association, we will be delivering the Restaurant Ready programme. The course is free and is available for individuals who are 19+.

Attendees will receive the following qualifications as part of the programme:

- Level 2 Barista Skills ✔
- Level 2 Food Safety ✔
- Level 1 Customer Service ✔

All candidates who complete this exciting programme will benefit from a guaranteed interview with a local employer. Employers include:

- Marriott Hotels
- Bibis
- Bar Burrito
- Dakota
- Hilton
- Browns
- Revolution
- Archies
- TGI Fridays

You must be available 14-18 March, from 9:15am-4:30pm each day. If you would like to book a place on the course, please email esemployers@leeds.gov.uk with your name, contact number and why you would like a place on the course before the 1st March.



Post insights



Are you interested in working in the hospitality industry? This 5 day course will give you the skills yo...

10 February at 10:28 · 🌐

Post impressions ⓘ

783

Post reach ⓘ

744

Post engagement ⓘ

30

Views ⓘ

3-second video views 158

1-minute video views 0

Average minutes viewed 0:03

Interactions ⓘ

👍 5 ❤️ 0 😂 0 😮 0 😞 0 😡 0

Reactions 5

Comments 0

Shares 4

Other clicks 14

Other ⓘ



COVID-19 Facebook Groups

The Communities Team have set up **33** ward-based **Coronavirus Help Facebook Groups** as a way of promoting services, supporting communities, and cascading information in an attempt to tackle the Coronavirus pandemic. Key charities, voluntary groups, community groups, Councillors, as well as the wider population in the local community are all invited to join the pages.

As well as key messages from the main Leeds City Council Facebook Page being used to deliver information to each ward, the pages are also there to generate discussion and debate but also hopefully facilitate conversations around being neighbourly during the national pandemic and assist if possible in some of the volunteering efforts.

To date, Cross Gates & Whinmoor has **270** members, Garforth & Swillington has **154** members, Kippax & Methley has **232** members and Temple Newsam has **114** members.

The committee is asked to note the specific **Coronavirus Facebook Ward Pages** and are invited to join the pages in an attempt to increase traffic.

- **Cross Gates & Whinmoor:**
<https://www.facebook.com/groups/160876171685804/>
- **Garforth & Swillington:**
<https://www.facebook.com/groups/2825870440832422/>
- **Kippax & Methley:**
<https://www.facebook.com/groups/2537537846488224/>
- **Temple Newsam:**
<https://www.facebook.com/groups/231347554658819/>

**For the latest Coronavirus (COVID-19)
information visit
www.leeds.gov.uk/coronavirus**



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Report of the City Solicitor

Report to: Outer East Community Committee (Crossgates & Whinmoor, Garforth & Swillington, Kippax & Methley, Temple Newsam)

Report author: Gerard Watson, Principal Governance Officer, 0113 37 88664

Date: 8 March 2022

For decision

Dates, Times and Venues of Community Committee Meetings 2022/2023

Purpose of report

1. The purpose of this report is to request Members to give consideration to agreeing the proposed Community Committee meeting schedule for the 2022/2023 municipal year.

Main issues

Meeting Schedule

2. The Procedure Rules state that there shall be at least four ordinary or 'business' meetings of each Community Committee in each municipal year and that a schedule of meetings will be approved by each Community Committee.
3. This report seeks to schedule 4 Community Committee business meetings for 2022/23, in line with previous practice. The proposed schedule has been compiled with a view to ensuring an even spread of Committee meetings throughout the forthcoming municipal year.
4. Members are also asked to note that the schedule does not set out any Community Committee themed workshops, as these can be determined by the Committee throughout the municipal year, should Members feel appropriate.

5. The following provisional dates have been agreed in consultation with the Localities team. As referenced earlier, this report seeks to schedule 4 Community Committee business meetings for 2022/23, in line with previous practice.
6. For this municipal year, efforts have been made to try and avoid scheduling multiple Community Committee meetings on the same day, in order to allow for attending officers to be present at as many Committees as possible when taking reports to all 10 Committees during a cycle.
7. The proposed meeting schedule for 2022/23 is as follows:
 - Tuesday, 28 June 2022
 - Tuesday, 27 September 2022
 - Tuesday, 6 December 2022
 - Tuesday, 7 March 2023

Meeting Days, Times and Venues

8. Currently, the Committee meets on a Tuesday at 4.00 p.m. and the proposed dates (above) reflect this pattern.
9. Meeting on set days and times has the advantage of certainty and regularity, which assists people to plan their schedules. The downside might be that it could serve to exclude certain people i.e. members of the public, for instance, who have other regular commitments on that particular day or who might prefer either a morning or afternoon meeting or a meeting immediately after normal working hours. Therefore, the Committee may wish to give consideration to meeting start times which would maximise the accessibility of the meetings for the community.

Options

10. Members are asked to consider whether they are agreeable with the proposed meeting schedule (above).
- 11.

Corporate considerations

10a. Consultation and engagement

The submission of this report to the Community Committee forms part of the consultation process as it seeks the views of Elected Members with respect to the Community Committee meeting schedule.

In compiling the proposed schedule of meeting dates and times, the current Community Committee Chair and colleagues within the Localities team have been consulted.

10b. Equality and diversity / cohesion and integration

In considering the matters detailed, Members may wish to give consideration to ensuring that the Community Committee meeting arrangements are accessible to all groups within the community.

10c. Legal implications, access to information and call in

In line with Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to decisions taken by Community Committees.

Conclusion

11. The Procedure Rules require that each Community Committee will agree its schedule of meetings and that there shall be at least 4 business meetings per municipal year. With this, Members are asked to agree the arrangements for 2022/23.

Recommendations

12. Members are requested to consider the options detailed within the report and to consider and agree the Committee's meeting schedule for the 2022/23 municipal year (as detailed at paragraph 7).

Background information

- Not applicable

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